**Checklist for Chapter Officers to review with Board/Membership**

**July 2022**

* Sponsor a member program – free for 1 year - [PMTA - Sponsored Member Program](https://www.pmta.org/Sponsored-Member-Program)
* Benefits/affinity programs - [PMTA - Benefits of Membership](https://www.pmta.org/Benefits-of-Membership)
* When holding membership meetings, have trade members speak/get involved
* Volunteer of the Month – look at your chapter membership – is there someone that goes over and above that should be recognized?
* Go to PMTA website – [www.pmta.org](http://www.pmta.org) – visit Chapter Relations Resources - [PMTA - Chapter Relations Resource Center](https://www.pmta.org/Chapter-Relations-Resource-Center) – look at each chapter for any photos from current events –
* Focus on what younger members are looking for – have membership meeting to entice
* Review entire year of events with PMTA HQ – not just your chapter
* 2022-2023 – Board of Directors - [PMTA - Board of Directors](https://www.pmta.org/Board-of-Directors)
* PMTA HQ Staff List - [PMTA - Staff List](https://www.pmta.org/Staff-List)
* What makes YOUR chapter successful – let’s share success stories